

Frances Kelsey Secondary Parent Advisory Council  
Meeting – December 20, 2006

In Attendance:

Patti Carfantan	Marilyn Sandford
Annie Cossey	Susan Stacey
Joan Hartley	Wendy Thomas
CJ Kubica	Sue Waugh

Meeting was called to order at 7:05 pm.

*Motion to adopt the agenda (Sue Waugh); seconded (Annie Cossey); CARRIED*

*Motion to adopt the minutes from the November 22, 2006 meeting (Patti Carfantan); seconded (Wendy Thomas); CARRIED*

**Executive Reports:**

- President – CJ Kubica:
  - The Sports Court and art project will be dealt with at the January meeting as the main focus of this meeting will be budget items that will be covered in the Treasurer's report.
- Secretary – Joan Hartley:
  - General correspondence was distributed to meeting attendees.
- District Parent Advisory Council (DPAC) – Susan Stacey:
  - Michael Bortolotto (motivational speaker) spoke at the November 24, 2006 meeting.
  - The following DPAC meeting was to have discussed proposed school closures. That meeting was cancelled due to inclement weather.
  - The school board will be holding meetings held in January regarding the proposed school closures. For the January PAC meeting, the executive will prepare a draft presentation that will be presented at one of the school board's meetings.
- School Planning Council (SPC) – Wendy Thomas:
  - The statistics from the Provincial Government regarding student marks has now been received. The SPC will meet in January to review the information.
- Treasurer – Annie Cossey:
  - Balance Sheet and Profit & Loss statement were provided.
  - Refer to attachment.

*Motion if the funds previously approved by PAC that have not been utilized by the club or team and receipts not turned over to PAC for reimbursement by November of the following school year, PAC retains the right to reallocate these funds to other endeavours (Annie Cossey); seconded (Susan Stacey). The motion was amended to read "Effective August 1, 2007 for funds previously approved by PAC that have not been utilized by the club or team and receipts not turned over to PAC for reimbursement by November of the following school year, PAC retains the right to reallocate these funds to other endeavours; CARRIED*

*Motion PAC is to provide financial support to Balance Day to the amount of \$6,000.00 (Annie Cossey); seconded (Wendy Thomas); CARRIED*

*Motion to remove wish List items of \$949.06 as an authorized expense and to be reallocated to other endeavours (Annie Cossey); seconded (Sue Waugh); CARRIED*

**Principal's Report – Marilyn Sandford:**

- Refer to attachment.

**New Business:**

- No items were brought forward for discussion.

*Motion to adjourn meeting (Wendy Thomas); seconded (Sue Waugh); CARRIED*

Meeting was adjourned at 8:20 pm.

Next meeting – Wednesday January 10, 2007 at 7:00 pm in the library.

December 20, 2006

## TREASURER'S REPORT - ANNIE COSSEY

### 1. Bingo Application

We have filed our Bingo application with Ink Spot Charity Bingo by the due date. They will inform us by mid January what will happen. Until we receive confirmation of our continued receipt of Bingo funds the PAC should proceed with caution on approving expenses

### 2. Authorized Expenditures

Currently, the PAC has authorized a total of \$35,128.23 in expenses. See attached form. The PAC has roughly \$47,000.00 in the bank to cover these previously authorized expenses. This leaves roughly \$12,000.00 for this year expenses until we hear from the Bingo Hall.

Some expenses that **have been paid** for this school:

Kelsey Sports Van for September & October	\$1,597.50
BCCPAC Membership	65.00
Student Subsidy (Global Issues)	900.00
Student Subsidy (Encounters)	150.00
SAVE	500.00

There are a few items that have a carry over effect from prior years. When these funds were approved by the PAC it was understood that the funds were needed in the same school year they were approved. Since the PAC future funding may not be at the same levels it has been in the past, the PAC should consider setting a deadline for the submission for approved expenses.

### 3. Authorized Expenses - that could be re-allocated

Wish List – no clear direction as to how to spend the residual balance	949.06
Club/Team Funding Request from prior years	6,182.67
Tennis Program	1,020.00
Bursaries for 2005-2006 has not been paid – need to contact recipients	2,000.00
Justice Theatre and TO02	1,176.50

### 4. Balance Day

Balance Day supports our “Wellness” School Planning goal. The program is dependent on PAC support. Last year we gave this program \$6,000.00.

### 5. Sport Court - FOR DISCUSSION PURPOSES ONLY

Currently, we have set aside \$5,000.00 for the building of the Sports Court.

The Sports Court will have a lasting value to the students of Frances Kelsey.

Suggestion:

- If we do not receive our Bingo funds then perhaps PAC should divert some funds from the teams and clubs to finance this one time project. The teams and clubs are generally the sole beneficiaries of the Bingo funds. This year we plan to assign the clubs and teams to work at the Bingos in order to qualify for these funds. The teams and clubs will receive substantially less this year but they will be able to apply for funding again during the next school year.

OR

- PAC could leave the team and club funding at the same level as before and reallocate the Signature School Sculpture funds to the Sports court and name it after Mr. McLeod.

Please remember these are only suggestions. We will have clearer picture of our financial situation in the New Year

11:24 AM  
12/21/06  
Accrual Basis

Frances Kelsey School Parent Advisory Council  
**Profit & Loss**  
August 1 through December 20, 2006

	<u>Aug 1 - Dec 20, 06</u>
Income	
Bingo affiliation - discr.	677.65
Gaming Revenue - Bingo Affil.	7,166.67
Gaming Revenue - Direct Access	25,080.00
Interest Income	50.25
	<hr/>
Total Income	32,974.57
Expense	
BCCPAC Membership	65.00
School equipment	6,597.50
Student associations/clubs	500.00
Student conferences/seminars	1,050.00
Supplies	30.36
	<hr/>
Total Expense	10,242.86
	<hr/>
Net Income	<u>22,731.71</u>

11:22 AM  
12/21/06  
Accrual Basis

Frances Kelsey School Parent Advisory Council  
**Balance Sheet**  
As of December 20, 2006

	<u>Dec 20, 06</u>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
Island Savings - Discretionary	24,804.85
Island Savings - Gaming	<u>22,590.35</u>
Total Chequing/Savings	47,395.20
Other Current Assets	
Sharee - Island Savings	<u>10.00</u>
Total Other Current Assets	<u>10.00</u>
Total Current Assets	<u>47,405.20</u>
<b>TOTAL ASSETS</b>	<b><u>47,405.20</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Long Term Liabilities	
Authorized Expenditures	<u>35,128.23</u>
Total Long Term Liabilities	<u>35,128.23</u>
Total Liabilities	35,128.23
Equity	
Members' Equity	24,673.49
Reserve for Auth. Expenditures	-35,128.23
Net Income	<u>22,731.71</u>
Total Equity	<u>12,276.97</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>47,405.20</u></b>

# Frances Kelsey Secondary School

## Principal's Report

December 20, 2006

### **General**

- Students who have “Earned Their Wings” and “Dome Passes” have had a second assessment – yellow lanyard.
- We have high expectations from our math-elites competing in the Grade 9 District Math Competition in January.
- Early in the new year the Technology/Industrial Ed Department will be showcasing completed projects from Term 1.
- The Band concert was well attended and a success.
- Choir students held their first performance.
- Portfolio Presentations for Grade 12's in the dome – a highlight for our 12's.
- SS 10 Round Table – Multicultural Presentation.
- Career Fair in Victoria for interested Grad 11 and 12's.

### **Students**

- Kelsey placed 4<sup>th</sup> in AAAA Volleyball Senior Girls' Championships.
- In sports, volleyball is winding down. The Jr. Girls team was first at the Mid-Island Tournament. All teams had a successful season. Ice hockey, Jr. boys and girls basketball are all underway.
- The traditional grad skate was a joy for all.
- Action Alert – December 14th.
- Gotcha was a successful, enjoyable event for the grads.
- Red Cross Food Drive in Advisor for Christmas Hampers has been a tremendous success (Mill Bay Food Bank).
- Christmas Dinner for students December 20<sup>th</sup> – cost \$5.00.
- Staff Christmas Dinner was prepared by the Home Economics students on Friday, December 15<sup>th</sup> – cost \$10,000. It was a great event.
- Grad Bottle Drive - \$1208.00 – huge success!
- Visiting Professor from the University of Guelph to meet with interested Grade 12's on Thursday during Z Block.

### **Important Dates for January**

Monday, January 8	First day of classes
Monday, January 15	Monthly Report Card
January 15 - 24	Grad Photos
Wednesday, January 17	Early Dismissal 1:05
January 29 – February 2	Provincial Exams
Wednesday, January 31	Last Day of Classes Term 1