

Frances Kelsey Secondary Parent Advisory Council  
Meeting – September 12, 2007

In Attendance:

Patti Carfantan	Sharleen Impett	Susan Stacey
Judy Eburne	CJ Kubica	Wendy Thomas
Betty Friese	Marilyn Rummel	Shannon Walker
Lori Hamilton	Marilyn Sanford	Sue Waugh
Joan Hartley		

Meeting was called to order at 7:04 pm.

*Motion to adopt the agenda (Sharleen Impett); seconded (Sue Waugh); the motion was amended to add the topic “Parent Seminar” (Marilyn Rummel) to “New Business”; CARRIED*

*Motion to adopt the minutes from the June 13, 2007 meeting (Patti Carfantan); seconded (Sharleen Impett); CARRIED*

**Executive Reports:**

- President – CJ Kubica:
  - Thanked last year’s executive for their contributions.
  - Reviewed last year’s accomplishments which included the sport court and the mural in the gym.
  - Four bursaries (\$2,000 total) were awarded to graduating students at the awards ceremony at the end of June.
  - The PAC supported Orientation Day held the first two days of this school year.
- Vice President – Wendy Thomas:
  - Thanked last year’s executive for their contributions.
- Secretary – Joan Hartley:
  - General correspondence was distributed to meeting attendees.
- District Parent Advisory Council (DPAC) – Susan Stacey:
  - The elections for the DPAC executive will take place at this month’s meeting which will be held on September 27, 2007 at Tansor School.
  - School Board policies #1500 and #2445 are under discussion at DPAC.
  - PACs can apply for funding from DPAC to support parent education functions that are open to all parents of the school.
- School Planning Council (SPC) – Wendy Thomas:
  - Nothing to report.
- Treasurer – Joan Hartley:
  - Statements of accounts were provided. Refer to attachment.
  - A proposed budget for the 2007-2008 school year was presented. Refer to attachment.

*Motion to accept the proposed budget as a provisional budget (Joan Hartley); seconded (Patti Carfantan); CARRIED*

### **Principal's Report – Marilyn Sandford:**

- Refer to attachment.
- Additional information:
  - September 20<sup>th</sup> – Meet the Advisor night between 7pm and 8pm
  - September 27<sup>th</sup> – Terry Fox Run starting at 10am; open to the entire Kelsey community; parents are encourage to participate in the walk and or as volunteers
  - October 1<sup>st</sup> – first student progress report
  - October 11<sup>th</sup> – ADD Coping and Strategies seminar for interested parents and staff members
  - November 5<sup>th</sup> – Zonal meeting (round table discussions) for the South end schools with the School Board representatives and interested parents will be held from 6:30pm to 8:30pm at George Bonner Middle School
  - November 26<sup>th</sup> – Career College Day (universities will make presentations to Grade 11 and Grade 12 students) and Wellness Day (previously known as Balance Day); parent volunteers are required for the committee who assists with the organization of Wellness Day; contact the school office if you are interested

(Betty Friese and Susan Stacey left the meeting.)

### **Old Business:**

- Sport Court:
  - As posted on the FKSS website: “The new Sport Court was completed this summer thanks to our school administration and a parent committee led by John Thomas. A huge thank you is extended to all those who were involved in the planning and funding of this great addition to our school. Special thanks to the South Cowichan Rotary, Mill Bay Lions Club, Malahat Legion, and the Cowichan Valley Regional District (Shawnigan Area) for their financial contributions. With the ongoing support of students, administration and staff, parents and community, projects like this are possible.”
  - The total cost of the Sport Court was \$38,700.00 (\$23,887.10 for site preparation work, soil and paving; \$14,112.90 for the fencing and basketball standards; and \$700 for line painting which is still to be completed).
  - Funding raised to date is \$21,500 which leaves a shortfall of \$17,200.00.
  - Fundraising ideas will have to be pursued as quickly as possible to ensure FKSS is reimbursed for the amount of the shortfall.
- Art Projects:
  - Gym mural:
    - As posted on the FKSS website: “The gym mural project was a vision that Marilyn Sandford and the administration had for our school. Along with our wonderful art teachers, Mark Jackson and Dave Aris, a parent committee lead by Linda O’Neil helped to make the project happen over the summer. Dean Lauze, who owns D’Arts Studio in Vancouver, did our magnificent mural. This was the first time Dean has done work on the island. You can visit his wonderful website [www.lauze.com](http://www.lauze.com) to see his work; our school will be on the site soon.

The PAC would like to thank Dean Lauze for giving us the ultimate gym for everyone to enjoy, and thank one of our amazing students, Lauren Robb, who helped the artist for the entire week he was here. Also, an enormous thank you to Walt Deelman, owner of Island Hi-Ranch Equipment Ltd, who very generously donated the scissor lift for our

project. A special thank you goes to Linda O’Neil for organizing and overseeing the project on behalf of the parents and students.”

- The decision was made by the school administration to carry the mural around the entire gym rather than one wall as was originally planned for.

*Motion to transfer \$1000.00 previously allocated for the stained glass project to be used towards the cost of the gym mural (Patti Carfantan); seconded (Sue Waugh); CARRIED*

- The following is a summary of the costs and available funds associated with the gym mural project.

Cost of gym mural project:

Design drawings	\$1,590.00
Production of gym mural	<u>\$12,720.00</u>
Total cost of gym mural	\$14,310.00
Less deposit paid from PAC funds	<u>\$1,590.00</u>
Amount owing from final invoice	\$12,720.00

Funding:

Motion for funding 14Mar2007	\$ 8,500.00
Motion for funding 12Sep2007	<u>\$ 1,000.00</u>
Total PAC funding	\$ 9,500.00
Less deposit previously paid	<u>\$ 1,590.00</u>
Available PAC funds	\$ 7,910.00

**Shortfall** \$4,810.00

Ideas were discussed regarding fund raising to cover the additional cost of the mural that had not been approved by PAC.

- Frances Kelsey Dedication:
  - CJ Kubica is continuing to work with one of Dr. Kelsey’s daughters to obtain a picture and a few personal items of Dr. Kelsey to put into a shadow box which will be displayed in the main entry of the school. The dedication will include a write-up and dedication to Dr. Kelsey.
- School logo at the front of the school:
  - The original plan was to have a stained glass logo made that would be displayed as people enter the school. It was decided not to proceed with this project due to the unacceptable quality of the proposed plans.
  - The funds previously allocated for this project have been directed towards funding the gym mural (refer to the above motion).

**New Business:**

- Bingo:

- FKSS receives funding through the BC Gaming Commission and in turn is required to volunteer at the Chances bingo facility in Duncan. Failure to volunteer the required number of hours would put this funding in jeopardy.
- A coordinator is required to have volunteers available for times requested by Chances. If anyone is interested in coordinating or volunteering, contact CJ Kubica.
- Parent Seminar:
  - Marilyn Rummel discussed a vision to see parent education seminars available that would discuss the history of FKSS, central philosophies of a self-paced school system, etc. She asked if PAC would like to be involved in this project.
  - Marilyn Sanford (school principal) responded that there is already a program available for visitors who come to FKSS. Marilyn Sanford will follow-up with this suggestion.
- Elections of PAC Executive members:
  - Discussion took place regarding the low turn out to the PAC meeting and no notification to Grade 9 parents of when the first PAC meeting would be held.

*Motion to table election of PAC Executive until the October meeting (Sharleen Impett); seconded Sue Waugh. Discussion ensued. The motion was rescinded by Sharleen Impett.*

- Elections for the following positions took place:
  - President – CJ Kubica
  - Vice President – Wendy Thomas
  - Treasurer – Patti Carfantan
  - Secretary – *(there were no nominations received; election for this position is to be held at the October PAC meeting)*
  - DPAC Representative – Susan Stacey
  - School Planning Representative – Wendy Thomas
  - School Planning Council Members – Judy Eburne & Sharleen Impett

*Motion to destroy all ballots (Sharleen Impett); seconded (Lori Hamilton); CARRIED*

*Motion to adjourn meeting (Lori Hamilton); seconded (Sharleen Impett); CARRIED*

Meeting was adjourned at 9:25 pm.

Next meeting will be held Wednesday October 10, 2007 at 7:00 pm in the library.

**Frances Kelsey School Parent Advisory Council**  
**Gaming Account:**

Account Balance - August 31, 2007 \$6,576.10

Outstanding Items:

*Cheques:*

*Authorized Expenditures:*

Total outstanding items \$0.00

Balance available \$6,576.10

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**Discretionary Account:**

Account Balance - August 31, 2007 \$24,700.24

Outstanding Items:

*Cheques:*

CK #105 - BCCPAC Membership \$65.00

*Authorized Expenditures:*

Signature School Sculpture \$8,410.00

Cement Benches \$2,000.00

Balance Day \$1,025.24

Prep work for proposed Sport Court  
(PAC) \$8,000.00

Sports Court - sports equipment  
(donation) \$2,000.00

Sport Court Community Funding \$1,500.00

Welcome Back to School lunch - Sept  
2007 \$1,700.00

Sub total \$24,700.24

Balance available \$0.00

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**Sport Court Funding Sources:**

FKSS PAC \$5,000.00

Mill Bay Lions Club (must be used for  
sports equipment) \$2,000.00

Royal Canadian Legion \$500.00

CVRD \$1,000.00

Total \$8,500.00

Frances Kelsey Secondary School PAC  
2007 - 2008 School Year  
Proposed Budget

***Revenue:***

Direct Access Gaming	\$24,000.00	(1200 students X \$20)
Bingo Gaming	\$18,000.00	(12 months X \$1,500)
	<u>\$42,000.00</u>	
<i>Expected Revenue</i>	\$42,000.00	

***Expenses:***

Balance Day	\$4,000.00
Bursaries	\$2,000.00
Miscellaneous	\$300.00
School Acitivities (field trips, etc.)	\$6,000.00
School Athletics (school uniforms, equipment, etc.)	\$10,000.00
School Equipment	\$5,000.00
Students clubs & associations	\$2,000.00
Student conferences & seminars	\$4,000.00
Team Travel	<u>\$8,700.00</u>
<i>Proposed Expenses</i>	\$42,000.00

***NOTES:***

1. Direct Access Gaming funds have not been received - an estimate is provided.
2. Bingo Gaming funds have been approved.
3. There are no previously approved items outstanding from the previous school year.

# PRINCIPAL'S REPORT

## September 12, 2007

### GENERAL

- GYM NURAL – WOW!! SPORT COURT.
- A terrific start up this year. The hot dog, chip, granola bar and pop orientation days were extremely well received by all. Thanks to all involved and PAC's financial support. Also thank you to the parents who helped hand out the lunches on these days.
- At present we have 1192 students and 57 teaching staff and 3 administrators. New to staff are Mrs. Liz Gamble – Vice-Principal; Ms. Carmen Brown, Wendy Charles, Nathan Boersen and Kevin Brewer.
- The international program is again fully subscribed with students from Japan, Korea, Taiwan, Hong Kong, Turkey, France, Switzerland and Germany.
- Although the year's summary of Provincial Exam marks has not arrived, we know that our 196 graduates achieved fifteen provincial scholarships, one out of the six District scholarships and approximately 160 achieved Honour Roll. Again, we were above the provincial and district average on all June exam results.
- Travel plans are underway for Spring Break with groups going to New York, Greece and Hawaii. These activities are not in any way officially connected to or sanctioned by the school or school district.
- The annual conference of schools similar to Kelsey will be held October 19<sup>th</sup> at St. Joe's in Edmonton.
- The first report will be issued October 1<sup>st</sup> with Whales Tale.
- The full staff and student body will participate in the Terry Fox Run on Thursday September 27<sup>th</sup> at 10:00 a.m. Please join us.
- Career/University/College Day will occur in November. Last year's committee included Ian Grbavec, Janice Rose and from the PAC< C.J. Kubica, W. Thomas. New members \_\_\_\_\_.
- The following clubs have started or are about to start: Red Cross, SADD, SAVE, Geo-Caching, Japanese Anime, Environmental, Global Issues, Kung fu, Destination Imagination and Duke of Edinburgh.

### Bill 33 – Tentative

3 classes over 30

- Band 9/10 (37)
- Peer Counselling 9/10 (37)
- Band 11/12 (32)
- 4 classes with more than 3 IEP's

## **STUDENTS**

- Sports teams whose seasons have started include junior and senior girls' field hockey, junior and senior, both boys' and girls', volleyball, senior boys' soccer and junior boys' rugby.

### **Ministry Scholarship Students:**

Bain, Kyrstin

Deammig, Amanda

Gellein, Kirsten

Hourigan, Mavourneen

Hwang, Hee-Jong

Kinsley, John

Lishman, Hannah

Maaz, Hendrik

Mathieson, Glenn

McLean, Nathan

Meier, Vanessa

Morrision, Kurtis

Richardson, Foster

Stewart, Natalie

Whittaker, Leslie