

## School Plan For Student Achievement

**Name of School:** *Frances Kelsey Secondary*

**School Year:** *2003 - 2004*

**School Planning Council:** *Al MacLeod Jeff Rowan Bjorn Ratjen Leslie Heinio Sonja Young*

**Status of School Growth Plan:** *The SPC, PAC and staff are strongly committed to improving student achievement while maintaining the philosophy, educational standards and goals as stated in the school mission statement.*

**Mission Statement:** *Frances Kelsey Secondary School, in partnership with the students, parents and the community, is dedicated to developing the individual potential of all students. By providing a safe caring environment we encourage students to be self-motivated, self-directed responsible citizens and life-long learners.*

*The School Planning Council for Frances Kelsey Secondary School supports the educational program at the school. When we focus on areas to further improve the education for students, we need to recognize that some statistical measurements such as transition rates cannot necessarily be compared evenly with the measurements at other schools. The opportunity for students to take more responsibility for their own learning and its pace is one of the assets of Frances Kelsey Secondary School. By improving some aspects of its delivery we hope to further improve the educational quality and enable students to be more self directed in their learning.*

*This plan is the result of six meetings of the committee and included consultation and feedback from monthly PAC meetings. Our suggestions for improvement found complementary assistance through the educational review process undertaken by staff. This is reflected in some of the strategic goals in the attached plan.*

**Goal 1: To improve grade to grade transition rates.**

Performance Data	Performance Targets	Strategies	Resources																													
<p>Transition Rates</p> <p>School Profile 2001 / 02</p> <table border="1"> <thead> <tr> <th>School</th> <th>District</th> </tr> </thead> <tbody> <tr> <td>9-10 81%</td> <td>84%</td> </tr> <tr> <td>10-11 89%</td> <td>84%</td> </tr> <tr> <td>11-12 66%</td> <td>70%</td> </tr> </tbody> </table> <p>Transition Rates</p> <p>Gr. 12 to Post Secondary (number of students = 179)</p> <table border="1"> <tbody> <tr> <td>University/College</td> <td>43%</td> </tr> <tr> <td>Upgrading</td> <td>4%</td> </tr> <tr> <td>Work</td> <td>39%</td> </tr> <tr> <td>Unemployed/job search</td> <td>3%</td> </tr> <tr> <td>Travel</td> <td>3%</td> </tr> <tr> <td>Other</td> <td>8%</td> </tr> </tbody> </table>	School	District	9-10 81%	84%	10-11 89%	84%	11-12 66%	70%	University/College	43%	Upgrading	4%	Work	39%	Unemployed/job search	3%	Travel	3%	Other	8%	<p>Transition Targets</p> <p>2003 / 04</p> <table border="1"> <tbody> <tr> <td>9-10</td> <td>increase to</td> <td>85%</td> </tr> <tr> <td>10-11</td> <td>increase to</td> <td>90%</td> </tr> <tr> <td>11-12</td> <td>increase to</td> <td>72%</td> </tr> </tbody> </table>	9-10	increase to	85%	10-11	increase to	90%	11-12	increase to	72%	<p><b>Strategies</b></p> <ul style="list-style-type: none"> <li>- Assist incoming students with the transition to a self paced/directed system by providing more specific guidelines and timetable structure.</li> <li>- Greater expectation that more students will complete graduation in four years.</li> <li>- Recommendations from the school internal review committee:             <ol style="list-style-type: none"> <li>1. Action Alert to review &amp; prepare a new Kelsey intervention process for next year.</li> <li>2. CAPP Survey sub-committee to collate the results of the student CAPP survey. Results are to be collated for department review &amp; consideration for school wide policy changes.</li> <li>3. Advisor sub-committee to develop clearly defined guidelines &amp; protocols for course completion.</li> <li>4. Possible modifications to existing timetable [see NOTE].                 <ul style="list-style-type: none"> <li>- Increase student on task productive behaviour by extending the study skills program.</li> <li>- Help students to establish realistic timelines to achieve targetted short term goals regarding work completion (accountability and consequences to be included).</li> </ul> </li> </ol> </li> <li>- District K-12 Improvement Plans for Numeracy, Writing and Reading.</li> </ul> <p>*NOTE: The Internal Review is still in progress. Specific recommendations will be discussed at the May staff meeting and voted on in June.</p>	<p><b>Resources</b></p> <ul style="list-style-type: none"> <li>- Kelsey Internal Review Report.</li> <li>- Department Heads.</li> <li>- Counsellors and learning assistance teachers.</li> <li>- Advisors.</li> <li>- CAPP program.</li> <li>- PAC - parent information evening.</li> <li>- Website.</li> </ul>
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**Goal 2:** *To maintain our high standards or improve student achievement on provincial exams and FSA to the provincial average (where results are lower).*

<b>Performance Data</b>	<b>Performance Targets</b>	<b>Strategies</b>	<b>Resources</b>						
<p>Provincial exam results: - See Table A</p> <p>FSA results: - See Table B</p>	<p>Maintain levels in all subject areas on Gr. 12 provincial exams.</p> <p>Maintain FSA results: -Increase Gr. 10 participation rate by:</p> <table border="0"> <tr> <td>Reading</td> <td>24%</td> </tr> <tr> <td>Writing</td> <td>22%</td> </tr> <tr> <td>Numeracy</td> <td>22%</td> </tr> </table>	Reading	24%	Writing	22%	Numeracy	22%	<p>- Recommendations from the school internal review committee:</p> <ol style="list-style-type: none"> <li>1. Action Alert to review &amp; prepare a new Kelsey intervention process for next year.</li> <li>2. CAPP Survey sub-committee to collate the results of the student CAPP survey. Results are to be collated for department review &amp; consideration for school wide policy changes.</li> <li>3. Advisor sub-committee to develop clearly defined guidelines &amp; protocols for course completion.</li> <li>4. Possible modifications to existing timetable [see NOTE].</li> </ol> <p>- Review of/and modification to learning guides as necessary using cognitive summary data.</p> <p>- Provide more options for student initiated self-directed study units.</p> <p>- Provide more options within learning guides to appeal to different learning styles.</p> <p>- Review District FSA summary.</p> <p>- Director of Middle &amp; Secondary Education will work with department heads.</p> <p>*NOTE: The Internal Review is still in progress. Specific recommendations will be discussed at the May staff meeting and voted on in June.</p>	<p>- District K-12 Improvement plans for Numeracy, Writing and Reading.</p> <p>- Dept Heads.</p>
Reading	24%								
Writing	22%								
Numeracy	22%								

**Goal 3:** *To increase parent knowledge of and support for a positive learning environment.*

<b>Performance Data</b>	<b>Performance Targets</b>	<b>Strategies</b>	<b>Resources</b>
<p>Satisfaction surveys 2002:</p> <ul style="list-style-type: none"> <li>- Achievement                   Medium</li> <li>- Human/Social Development Med</li> <li>- School Environment        Medium</li> <li>- Safety                           High</li> <li>- Computers                    High</li> <li>- Physical Activity            Medium</li> </ul> <p>Participation:</p> <ul style="list-style-type: none"> <li>- Parent/TeacherConferences 50%*</li> <li>- PAC meeting min 12 / max 30*</li> </ul> <p>* Objective data is not available and these figures are guesstimates.</p>	<p>Satisfaction surveys:</p> <ul style="list-style-type: none"> <li>- Move results to high in all areas by 2004.</li> </ul> <p>Participation:</p> <ul style="list-style-type: none"> <li>- It is necessary to gather data for parent/teacher conferences and PAC attendance to establish objective baselines for growth.</li> <li>- Increase parent/teacher conference contact to 70% by spring 2004.</li> <li>- Increase attendance at regular PAC meetings to a minimum of 25 per meeting during 2003/2004.</li> </ul>	<p><b>Strategies</b></p> <ul style="list-style-type: none"> <li>- Increased communication through email, website, protected parent access to individual student achievement data via the internet, PAC and parent survey.</li> <li>- Increase advisor / parent contact to a minimum of twice per student per month.</li> </ul>	<p><b>Resources</b></p> <ul style="list-style-type: none"> <li>- PAC input and assistance.</li> <li>- District K-12 Improvement Plan for Social Responsibility.</li> <li>- Increase time for advisor role.</li> <li>- Information meetings for parents.</li> <li>- Website to communicate information including parent handbook, <i>Whale's Tale</i>, PAC agendas, reports and minutes, course information, bulletins, student achievement and all other school related information.</li> <li>- In-house and district technology expertise.</li> </ul>

**TABLE A**  
**Provincial Exam Results 1996 - 2002**

Year		Bi.12		Ch.12		En.12		Fr.12		Geo.12		His.12		Lit.12		Ma.12		Ph.12		
		Ex	Fi n	Ex	Fi n	Ex	Fi n	Ex	Fi n	Ex	Fin	Ex	Fin	Ex	Fin	Ex	Fin	Ex	Fin	
1996																				
	School	70	74	80	79	67	72	75	75	58	66	67	72	72	77	56	65	72	82	# of Graduates =61
	District	68	74	70	76	66	69	72	75	63	67	68	72	72	73	63	69	65	73	# of Honour graduates 33 = 54%
	Province	68	71	71	74	67	69	72	75	65	69	66	70	71	73	66	70	69	74	Provincial Scholarship winners = 8
1997																				
	School	83	83	87	86	73	75	72	75	69	76	66	73	78	82	69	75	74	79	# of Graduates = 73
	District	65	73	64	73	67	70	67	75	72	71	66	70	70	74	59	66	62	71	# of Honour graduates 46 = 63%
	Province	65	71	69	73	68	70	71	75	69	70	66	70	71	73	66	70	70	74	Provincial Scholarship winners = 8
1998																				Sept. enrollment (1701) Gr. 12 = 99
	School	76	82	70	76	77	80	86	87	71	76	68	76	78	80	69	77	69	79	# of Graduates = 71
	District	67	74	62	70	66	69	82	81	72	73	67	70	64	72	64	67	63	69	# of Honour graduates 56 = 79%
	Province	64	71	70	74	66	69	73	77	68	70	66	70	72	74	67	71	69	74	Provincial Scholarship winners = 11
1999																				Sept. enrollment (1701) Gr 12 = 111
	School	75	80	88	88	75	78	85	80	68	79	79	80	82	83	65	75	82	86	# of Graduates = 89
	District	69	74	65	73	64	69	74	77	70	73	67	71	68	76	64	69	69	73	# of Honour graduates 66 = 74%
	Province	65	71	68	73	66	69	75	77	69	70	68	71	72	74	66	71	71	75	Provincial Scholarship winners =13
2000																				Sept. enrollment (1701) Gr 12 = 120
	School	78	80	68	75	72	76	76	80	69	77	80	82	75	77	68	78	74	80	# of Graduates =110
	District	68	74	65	79	65	70	77	79	64	72	75	80	66	71	61	69	70	73	# of Honour graduates 95 = 88%
	Province	66	71	67	73	66	69	74	77	71	72	68	71	73	75	67	71	71	75	Provincial Scholarship winners = 9
2001																				Sept. enrollment (1701) Gr 12 = 135
	School	78	80	76	79	77	80	80	82	77	80	72	78	81	82	72	80	74	80	# of Graduates = 175
	District	68	74	73	76	70	72	75	77	77	77	72	75	76	80	68	72	71	76	# of Honour graduates = 151 = 86%
	Province	64	71	73	75	67	70	77	78	74	73	71	73	72	75	69	73	70	75	Provincial Scholarship Winners = 26
2002	School	77	79	75	76	76	78	83	83	69	75	77	83	78	80	73	76	75	81	# of Graduates = 172
	District	69	73	76	78	69	71	75	77	75	75	76	77	74	76	70	71	72	76	# of Honour graduates = 121- 70%
	Province	66	71	73	75	68	70	75	77	72	72	70	72	71	74	71	73	69	74	Provincial Scholarship Winners = 15

**TABLE B**  
**Grade 10 FSA Results**

<b>Subject:</b>	<b>Year:</b>	<b>Participation</b>	<b>%</b>	<b>Results</b>	<b>%</b>	<b>District %</b>	<b>Participation %</b>	<b>Provincial %</b>	<b>Participation %</b>
<b>Reading</b>	2000	192	70.07	168	87.96	76		79	
	2001	188	63.51	159	87.85	72		N/A	
	2002	172	55.66	156	91.23	72	65	75	80
<b>Writing</b>	2000	189	68.98	166	87.83	76		75	
	2001	189	63.85	171	92.43	83		86	
	2002	175	56.63	161	93.60	84	65	77	79
<b>Numeracy</b>	2000	189	68.98	147	78.19	64		71	
	2001	181	61.15	148	82.68	66		87	
	2002	176	56.96	148	85.06	71	65	76	79

**Action to date:**

Staff Awareness of Plan

Parent / Community Awareness of Plan

**Certification: Principal**

I respectfully submit this plan on behalf of *Frances Kelsey Secondary*.

A.D. MacLeod  
Principal Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Certification: District**

I confirm that the school plan meets the criteria.

\_\_\_\_\_  
District Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Certification: Chair - Board of School Trustees**

The Board accepts the school plan submitted for *Frances Kelsey Secondary*.

\_\_\_\_\_  
Chair - Board of School Trustees

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date