



**STUDENT FUNDING ASSISTANCE REQUEST**  
 Frances Kelsey Secondary School – Parent Advisory Council

The FKSS PAC provides financial assistance (subject to approval) to students who will be attending events and activities related to a current course the student is enrolled in or a club or sporting event the student participates in. Preference will be given to activities for which the student has had to apply and be selected in order to attend.

*Student Information*

Student Name: \_\_\_\_\_ Advisor's Name: \_\_\_\_\_  
 Teacher sponsoring this request: \_\_\_\_\_

*Event Information*

Type of activity:  
 Academic – name of course this supports \_\_\_\_\_  
 Club – name of club \_\_\_\_\_  
 Sports – name of sporting activity this supports \_\_\_\_\_  
 Other – \_\_\_\_\_

Date(s) of activity or event: \_\_\_\_\_

Description of activity: *(attach additional page if necessary)*

Did you have to qualify for the event?  Yes  No

Describe how your experience will benefit the school community: *(attach additional page if necessary)*

*Funding Information*

Cost of event:  
 Course or event fee \$ \_\_\_\_\_  
 Transportation \$ \_\_\_\_\_  
 Accommodation \$ \_\_\_\_\_  
 Other \$ \_\_\_\_\_ (provide explanation)

Total Cost of Event: \$ \_\_\_\_\_

Student's Funds: \$ \_\_\_\_\_

Shortfall: \$ \_\_\_\_\_

Is funding required prior to event taking place?  Yes  No

If "yes", provide reason: \_\_\_\_\_

*School Administration*

Signature: \_\_\_\_\_  
 (Principal)

(See reverse side for additional information and required signatures.)

*Terms and Conditions:*

The purpose of the Funding Assistance Program offered through the FKSS PAC is to ensure students are provided the opportunity to attend activities or events (i.e. course related, school sponsored club, sporting group, etc.).

The amount provided to the student may not cover the total costs of the event as it is expected the student will contribute funds to the costs associated with the event.

The application will be reviewed by a committee who will ensure privacy is maintained.

If approved, funds awarded to the student will be done so after proof is provided by the student that he or she attended the activity or event. In extenuating circumstances, funding may be awarded prior to the activity or event taking place.

Funds are provided as a grant and are not expected to be repaid to PAC unless funds are received prior to the activity or event taking place and the student does not attend.

I, \_\_\_\_\_ have read and understood the terms and conditions  
*(Name of student)*  
set above.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
*(Student's signature)*

Signature of Sponsoring Teacher:

\_\_\_\_\_  
*(Sponsoring Teacher)*

NOTE – Allow sufficient time for application to be approved prior to event taking place.

PAC Approval:

Yes     No

Comments:

Cheque # \_\_\_\_\_ issued on \_\_\_\_\_ in the amount of  
\$ \_\_\_\_\_.